

FACULTY REQUEST FOR RAC TRAVEL FUNDS

Attach Additional Pages as Needed

NAME: _____

Meeting Name: _____

Dates of Meeting: _____

Meeting Website: _____

Significance of Travel:

| | |
|-----------------|------|
| BUDGET : | |
| AIRFARE | |
| MILEAGE | |
| TAXI/SHUTTLE | |
| LODGING | |
| MEALS | |
| REGISTRATION | |
| ABSTRACT FEE | |
| OTHER | |
| TOTAL | \$ - |

FUNDING SOURCES: TYPICALLY RAC DOES NOT PROVIDE MORE THAN ONE-THIRD OR to \$1000 for domestic travel and up to \$1250 for travel to Alaska, Hawaii and international

| | |
|------------|--------------------------|
| RAC | (requested amount) |
| DEPARTMENT | (approved or requested?) |
| OTHER | (identify) |
| TOTAL | \$ - |

COMMENTS/ADDITIONAL INFORMATION:

DEPARTMENT HEAD APPROVAL: _____ DATE: _____